

LUCASVILLE AREA HISTORICAL SOCIETY

Constitution and Bylaws

Adopted March 11, 1985 Revised Feb. 16, 2017
Revised Oct. 17, 2019 Revised July 20, 2023
November 16, 2023

Article I - Name

This association shall be known as the Lucasville Area Historical Society

Article II – Object & Purpose

The general purposes shall be the promotion and appreciation of historical studies. Such purposes include but are not limited to original research; authentication, preservation, and dissemination of historical information pertaining to the Lucasville area; collection restoration, and preservation of documents, publications, pictures, artifacts, and other articles of historical significance; the purchase, preservation, and/or restoration of real estate of historical importance; maintaining a local historical museum and library; encouraging and fostering historical education through the publication of pamphlets, articles, and other documents relevant to the purposes of the organization; and by placement of historical markers upon historical sites. The society is organized expressly for educational and charitable purposes as set forth in the Articles.

Article III – Membership

Any person interested in the purposes of the society and willing to assist in promoting the purposes of the society will be considered a member upon payment or renewal of annual dues. *Unless dues are for Lifetime Membership, membership expires one year from date of payment.*

Article IV – Officers

The officers of the society shall be the President, Vice-President, Secretary, Treasurer, and Librarian. These officers shall be elected at the annual meeting in November of each year and serve for a term of one year or until their successors are elected. Officers may be re-elected by majority vote upon their expressed willingness to continue to serve in their office.

Article V – Board of Directors

The Board of Directors shall consist of the officers, the immediate past president, and the chair of each permanent committee and shall act on behalf of the society if an emergency situation arises between regularly scheduled meetings. The Board of Directors shall meet or be surveyed for action on any matter at the call of the President.

Article VI – Meetings

The regular meetings of the society shall be monthly with a minimum of ten (10) per year. The November meeting shall be the annual meeting.

Article VII – Elections

At the September meeting a Nominating Committee of three members who are not officers shall be selected by the President. It shall be their duty to present a slate of officers whose consent to serve has been previously obtained. After further nominations have been called for from the floor at the November meeting, nominations will be closed and voting will proceed by secret ballot. If an office has only one nomination, the vote will be by acclamation for that office. It shall be the duty of the Nominating Committee to count the ballots. The terms of office shall be from January 1 to December 31 of each year. Special elections may be called during the year should a vacancy occur, with nominations coming from the floor at a regular meeting.

Article VIII – Quorum

A quorum of the society shall consist of at least five. A quorum of the Board of Directors shall be at least four, with at least two of these being officers. Votes of the Board of Directors may be by written proxy given to other members of the Board.

Article IX – Amendments

The Constitution and Bylaws may be amended at any regular meeting of the society by a two-thirds vote of the members present provided the entire membership has been informed of the proposed amendment at least two weeks before the vote occurs. Notification may be by mail, email, text, phone, or publication in an area newspaper.

Article X – Dues

Lifetime Member-onetime payment of \$100

Family Membership-\$25 (includes immediate household)

Individual Membership-\$10

Senior Historian (age 82+) free

Junior Historian (Kindergarten to high school graduation) free

Article XI – Duties of the Officers

The President shall preside at all meetings of the Society and serve on all committees.

The President shall appoint chairpersons and other members to all committees.

The Vice-President shall serve in the President's place if he/she is unavoidably absent.

The Secretary shall keep the minutes of all meetings and inform members of upcoming meetings if requested.

The secretary shall attend to all the correspondence of the society as needed.

The Treasurer shall receive membership dues, keep an accurate membership roster, and receive funds and pay such bills that are approved by the members.

The Librarian shall maintain the archived materials of the society and assist anyone desiring to use the archives for research purposes at a time mutually acceptable to the researcher and the Librarian.

Article XII – Committees

An Education Committee of three members shall be appointed to promote the dissemination of local history in the schools and the community. An Archive Committee of the Librarian and two members shall be appointed to assist in the cataloging, storage, and maintenance of the society's materials. The members of this committee will also assist in scheduling times for the society's archives to be used for research.

An Audit Committee of two members who are not officers may be appointed by the President to perform an audit of the financial records of the society. At a minimum, the records shall be audited at least every two years. An audit will be mandatory in the event a new Treasurer is elected and shall be performed before the new Treasurer begins their term of office. The President may appoint other committees for special purposes as needed. These ad hoc committees shall be dissolved upon completion of the purpose for which they were appointed.

Article XIII – Order of Business

The order of business at all meetings shall be: Call to Order, Recognition of Visitors, Secretary's Report, Treasurer's Report, Committee Reports, Old Business, New Business, Setting of Next Meeting Date, and Adjournment. All actions of the membership in meetings shall be by member motion, second of the motion, discussion, and voice vote on the motion.

Article XIV - Purpose Clause

The Lucasville Area Historical Society is organized exclusively for charitable and educational purposes, including for such purposes, the making of distributions to organizations that qualify as exempt organizations described under Section 501 (c) (3) of the Internal Revenue Service Code, or corresponding section of any future tax code.

Article XV – Dissolution

In the event the society dissolves, all of its assets, archives, and any other property shall be transferred to the Scioto County Historical Society in Portsmouth, Ohio.